

Title: **Handling Proprietary Information**

Effective Date: **August 17, 2010**

Revision # **03**

Standard Operation Procedure Number: **IACUC-RVW-019** Last Committee Review: **August 4, 2016**

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**Purpose and Scope**

The purpose of this Standard Operating Procedure (SOP) is to outline the IACUC's procedures regarding handling proprietary information.

**Policy/Procedure**

If proprietary compounds, information, equipment, or procedures are part of an animal study, it is important that the IACUC have information regarding the effect the compound has or may have on animals being subjected to these agents. Therefore the researcher should address the appropriate response below.

- 1) If the compound, information, equipment, or procedures is known to cause any harmful effects, what they are, and how can they be alleviated within the realm of the study.
- 2) If it is not known if the compound, information, equipment, or procedures causes any harmful effects, then, given the nature of the compound, information regarding the potential for harmful effects should be provided.
- 3) If the compound, information, equipment, or procedures does not cause any harmful effects, provide assurance from the provider of the proprietary agent (i.e. Grantor) that it is not harmful.

Additionally:

The investigator(s) is (are) encouraged to execute a letter of confidentiality between the V.P. for Research and Economic Development and the Grantor.

IACUC members will honor confidential information, and violation of this confidentiality will result in (but not limited to) removal from the committee.

**Reviewed:**

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IACUC Chairperson

Date

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Research Compliance Director

Date