

INSTITUTIONAL BIOSAFETY COMMITTEE STANDARD OPERATING PROCEDURE		
SOP Title: Suspension and Termination of Previously Approved Research		
SOP Number: IBC-PP-028	Revision Number: 2	Section: Biosafety
Author: Patricia Cox		Effective Date: 10/7/09

## 1. Purpose

- 1.1. This procedure refers to IBC applications only.
- 1.2. The purpose of this procedure is to define the conditions under which biohazardous research can be suspended or terminated.

## 2. Key Word Definitions

- 2.1. BSO: Biological Safety Officer
- 2.2. IBC: Institutional Biosafety Committee
- 2.3. PI: Principal Investigator
- 2.4. VP-ORED: Vice President for Research and Economic Development
- 2.5. Suspension: Suspension is defined as the temporary discontinuation of an approved biohazardous research project.
- 2.6. Termination: Termination is defined as the indefinite and possibly permanent discontinuation of an approved biohazardous research project.

## 3. Responsibilities and Authorities

- 3.1. Biological Safety Officer
  - 3.1.1. Can suspend research.
- 3.2. IBC Chair
  - 3.2.1. Can suspend research.
- 3.3. VP-ORED
  - 3.3.1. Can suspend research
- 3.4. IBC Member
  - 3.4.1. Reviews investigation;

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#### 3.4.2. Votes on termination.

#### 4. Items Needed

##### 4.1. IBC application

#### 5. Procedure

- 5.1. The Chair, BSO and/or VP-ORED each have the responsibility and authority to immediately suspend any previously approved research that is not being conducted in accordance with federal guidelines/regulations and/or IBC requirements or is associated with unexpected risk of serious harm to personnel, the community and/or the environment.
- 5.2. Research can be suspended upon first discovery of possible risk of serious harm to personnel, the community or the environment. Suspension will be communicated to the PI in the most expeditious manner but will be followed up in writing. A copy of the suspension letter will be sent to the Dean, Department Head and other University officials as deemed appropriate.
- 5.3. All suspensions will be reviewed as per SOP IBC-PP-003.
- 5.4. Termination of the approved research will be decided by a majority vote of the IBC at the first available meeting.
- 5.5. The PI has the right to appeal as described in SOP IBC-PP-015.
- 5.6. Suspended or terminated research that is not externally funded will require no external report unless the incident violates the *NIH Guidelines* or results in a laboratory-acquired infection or serious injury which will be reported as per SOP IBC-PP-016. A copy of the termination letter will be sent to the Dean, Department Head and other University officials as deemed appropriate.
- 5.7. Suspended or terminated research that is externally funded will be reported to the Director of Sponsored Programs and will follow the procedure outlined in SOP IBC-PP-016. In addition to the PI, a copy of the termination letter will be sent to the Dean, Department Head and other University officials as deemed appropriate.

#### 6. Associated SOPs

##### 6.1. IBC-PP-003 IBC Investigation of an Incident

ORC Standard Operating Procedure

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6.2. IBC-PP-010 Incidents in Research

6.3. IBC-PP-016 Incident Reporting to Federal Agencies

6.4. IBC-PP-015 IBC Application Appeals by PI

## 7. Associated Forms

7.1. IBC application

## 8. References

8.1. *NIH Guidelines for Research Involving Recombinant or Synthetic Nucleic Acid Molecules*

8.2. Biosafety in Microbiological and Biomedical Laboratories

8.3. Mississippi State Department of Health "Adopted Standards for Regulation of Medical Waste"

8.4. Department of Transportation 49 CFR 171-175

## 9. Revision History

9.1. Revised 4/3/2013 and approved 5/15/2013

9.2. Revised 8/24/2015 and approved 9/16/2015

## 10. Approvals

Reviewed by: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_  
Biological Safety Officer

Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
IBC Chair