

Title: **Reporting of Suspension of Activity**

Effective Date: **August 7, 2008** Revision # **02**

Standard Operation Procedure Number: **IACUC-RPT-002** Last Committee Review: August 20, 2019

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### **Purpose/Scope**

The purpose of this Standard Operating Procedure (SOP) is to outline the IACUC's procedure regarding reporting of suspension of activity.

### **Background**

The PHS *Policy on Humane Care and Use of Laboratory Animals* states that "the IACUC, through the Institutional Official, shall promptly provide OLAW with a full explanation of the circumstances and actions taken with respect to: a. any serious or continuing noncompliance with the [PHS] Policy; b. any serious deviation from the provisions of the *Guide* or c. any suspension of an activity by the IACUC." (PHS policy IV.F.3)

The USDA regulations state "If the IACUC suspends an activity involving animals, the Institutional Official, in consultation with the IACUC, shall review the reasons for suspension, take appropriate corrective action, and report that action with a full explanation to APHIS and any Federal agency funding that activity."(9 CFR 1.2.31.d.7)

### **Procedure**

1. Any activities warranting suspension will be brought before the IACUC for determination.
2. Upon determination by the IACUC that the activity is to be suspended, the IACUC will issue a written report of such findings to the Vice President for Research and Economic Development (Institutional Official) within 10 business days.
3. The determination also will be reported in writing to the relevant principal investigator, facility manager, and appropriate supervisors (i.e. department head, dean, etc.) within 10 business days of the IACUC meeting in which the finding was made.
4. The Vice President for Research and Economic Development will report all reportable incidents in writing to OLAW, USDA, AAALAC and any Federal agency funding the activity within 10 business days of notification by the IACUC.

### **Reviewed:**

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IACUC Chairperson

Date

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Research Compliance Director

Date